

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Facilities and Campus Environment Committee
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Date: July 24, 2008	Time: 1:30 pm	Location: Board Conference

Members Present:		Members Absent:
<ul style="list-style-type: none"> ▪ Francisco W. Mendiola ▪ Jimmy Hicks ▪ Gordon Segal ▪ Johnson Sepeti 	<ul style="list-style-type: none"> ▪ VP Jim Currie ▪ Penny Weilbacher ▪ Warren Ching ▪ Amerihter Thozes 	<ul style="list-style-type: none"> ▪ VPA, VP Jean Thoulag, Joakim Peter, Lourdes Roboman, Kalwin Kephas, Dana Lee Ling, Chris Igem, Alfred Olter, Laura Fujimoto

Additional Attendees:	<i>Resident Manager, Johansin Sepety</i>
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Agenda/Major Topics of Discussion:
<ul style="list-style-type: none"> ▪ Conservation of Energy ▪ Monitoring and Reporting Policy ▪ Campus Crime Reporting Policy ▪ Campus Facilities Directory and Facilities Naming Policy

Discussion of Agenda/Information Sharing:
<ul style="list-style-type: none"> ▪ Chairman Mendiola welcomed everyone to the meeting. ▪ Air Conditioners are the most energy consuming appliances. ▪ Chairman raised concerns about some campus and offices claim the computer labs needs air condition system to be on 24/7 otherwise computer will be damaged. ▪ Mr. Segal confirmed that there is no need for the air conditioner to be on if all the computers and back-up batteries are off, which means that the air conditioners in all Computer Labs does not need to be running at all times. ▪ As for other offices, the last one out should see to it that everything is shut off as required. ▪ Security personnel are supposed to check all buildings and turn off the switches to those buildings that has air conditioners or anything that uses power running. ▪ Director Weilbacher suggests that we invite people with alternative energy knowledge to the next meeting. ▪ <i>Committee recommends that a directive be issued from the President concerning energy conservation measures including turning off AC units for computer Labs.</i> ▪ As for the Monitoring and Reporting Policy and the Campus Crime Reporting Policy, everyone agreed that a broader security policy be <i>established that would encompass use of modern technology equipment and required reporting of campus crimes under the Jean Clery Act.</i> ▪ It was agreed that the facilities should not be named after fish, rather named to; identify the main purpose of the building or; named after an employee who has/had time and service and contributions to the college is/was significant, or; named after a donor who is willing to finance the construction of the facility. ▪ Director Weilbacher made a motion that the Campus Facilities Directory and Facilities Naming Policy be implemented and Mr. Segal seconded this motion. ▪ Meeting adjourned at 3:00 pm.

Comments/Upcoming Meeting Date & Time/Etc.:
<ul style="list-style-type: none"> ▪ August 18, 2008 or August 19, 2008

Handouts/Documents Referenced:
<ul style="list-style-type: none"> ▪ Monitoring and Reporting Policy ▪ Crime Reporting Policy ▪ Campus Facilities Directory and Facilities Naming Policy

College Web Site Link:
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Prepared by:	Amerihter Thozes	Date Distributed:	8/5/08
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Approval of Minutes Process & Responses:

Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:
<ol style="list-style-type: none"> 1. Requesting a directive to be issued by the President regarding energy conservation measures including turning off AC Units for computer labs. 2. Committee decided that a broader policy be established for the Security and that would encompass use of modern technology equipment and required reporting of campus crimes under the Jean Clery Act. 3. Campus Facilities Directory and Facilities Naming Policy had been agreed to be implemented.

Action by President:	Item numbers:	Date:	Comments/Conditions:
Approved:			
Approved with conditions:			
Disapproved:			